

Roswell Alpharetta Mountain Biking Organization Board of Director Roles and Responsibilities

- **President:** The President shall be responsible for carrying out the directives of the Chapter Board of Directors. Duties include strategic planning, ensuring RAMBO goals are consistent with the members' desires, ensuring that important action items are accomplished, researching and pursuing funding, attending SORBA meetings, and supporting all board members and club activities.
- **Vice President:** The Vice President will be responsible for assisting the president in administrative tasks and shall represent RAMBO in the absence of the President. Additionally, the VP shall be responsible for establishing monthly meetings and their location.
- **Forsyth County Director:** The Forsyth County Director shall be responsible for coordinating activities between Forsyth Country Park and Recreation Dept. and the RAMBO BOD. The Director shall perform strategic planning; ensuring RAMBO goals are consistent with the members' desires, ensuring that important action items are accomplished, researching and pursuing funding, and supporting all board members and club activities.
- **Trail Director – Roswell-Alpharetta:** The Trail Director shall coordinate trail activities in Roswell and Alpharetta, including pursuing access to new lands for trail building, planning maintenance of existing trails, obtaining and directing volunteers at work parties, keeping a log of volunteer hours, developing relationships with local officials, and promoting proper trail etiquette. The Trail Director must be IMBA\SORBA Trail School certified or receive RAMBO-paid training after election.
- **Trail Director – Forsyth County:** The Trail Director shall coordinate trail activities in Forsyth County, including pursuing access to new lands for trail building, planning maintenance of existing trails, obtaining and directing volunteers at work parties, keeping a log of volunteer hours, developing relationships with local officials, and promoting proper trail etiquette. The Trail Director must be IMBA\SORBA Trail School certified or receive RAMBO-paid training after election.
- **Treasurer:** The Treasure is responsible for maintaining RAMBO's financial dealings per instruction from the SORBA Executive Board of Directors. The Treasure will produce documentation of all of RAMBO's monthly transactions to SORBA each month. The Chapter Treasurer will work closely with the SORBA Treasurer to maintain all accounts as necessary to follow the federal rules for 501-3 (c) status organizations.
- **Membership Director:** The Membership Director shall create and manage a marketing plan directed to increase and sustain active members. Duties include developing outreach materials and distribution mechanisms, arranging technical sessions/speakers/activities, and assuring that fun activities occur throughout the year to grow membership. This position works closely with the Marketing Director and Events Directors.
- **Marketing Director:** The Marketing Director coordinates and executes marketing plans to grow the RAMBO Brand. Duties include Brand Marketing Programs to potential vendors, sponsors, and SORBA/RAMBO members; as well as organize volunteer and donation campaigns at RAMBO events.

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- **Free Ride Director:** The Free Ride Director will lead all items related to downhill and free riding in RAMBO's area of responsibility. Items include park design and maintenance; Skills Programs; Events and Safety Procedures.

- **Ride Director:** RAMBO's Ride Director will coordinate group rides and outings to promote fun engaging group activities; like the Night Ride Program, group rides, ...

- **Bike Patrol Director:** The Bike Patrol Director will lead RAMBO's bike patrol programs for each RAMBO trail system. The Director will train or organize the training of new patrollers, lead patrollers and give monthly reports to the RAMBO Board of Directors.